

INSTITUTE FOR ADVANCED STUDY

SCHOOL OF NATURAL SCIENCES
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SCHOOL OF NATURAL SCIENCES

DATE: _____

IAS VISITOR EXPENSES

PLEASE COMPLETE THIS FORM, ATTACH ORIGINAL RECEIPTS AND RETURN TO DAWN DUNBAR, BH-123, WHEN YOUR VISIT IS COMPLETE. THANK YOU.

Name: _____

Address of home institution (please print) OR address you wish check to be sent:

Dates of visit to IAS: _____

Expenses (please include **original** receipts for all expenses).

Transportation (car - \$.51 per mile):

Car/Train: _____
(for car - mileage documentation required – www.mapquest.com)

Meals: _____

Airfare: _____
(include boarding passes or stubs if available)

Other: _____

Total: \$ _____

Signature: _____

FOR IAS COMPLETION

Charge to Account Number: _____

Approved by: _____